

MAYFIELD CITY SCHOOL DISTRICT  
Thursday, June 30, 2016 – Special Board Meeting  
Baker Administration Building  
Irene P. Kay Board Room  
1101 S.O.M. Center Road  
Mayfield Heights, OH 44124-2006  
12:00 P.M.

**1. OPENING ITEMS:**

**A. ROLL CALL - Mr. Al Hess, Mr. George J. Hughes, Ms. Sue Groszek, Mr. Jimmy Teresi**

**Absent: Mr. Ron Fornaro**

**Meeting was Called to Order at 12:34 P.M.**

**2. PLEDGE OF ALLEGIANCE/HONORS –**

**3. SUPERINTENDENT'S CONSENT AGENDA**

***Board Action: 2016-106***

**A. CERTIFIED - RETIREMENT**

The Mayfield Board of Education approved the following personnel items for the 2015-2016 school year as presented by the Director of Human Resources.

**Nancy Nagle** - Special Education Teacher at Millridge, is retiring effective July 1, 2016 after having been with the Mayfield City School District since August of 2009. We want to express our appreciation for her many years of service and extend best wishes.

**B. CLASSIFIED - APPOINTMENTS**

The Mayfield Board of Education approved the following personnel items for the 2016-2017 school year as presented by the Director of Human Resources. These employees are being employed in the categories listed contingent upon subsequent receipt by the Board of reports from the BCII and the FBI which are consistent with the applicants' answers on the employment applications.

**Anthony Kosley** - Building Monitor, 2 hrs. @ Center School, effective 8/16/2016, \$14.34 per hour.

**C. CLASSIFIED - RETIREMENT**

**Ronald Loczy**, Vehicle Mechanic, at Bus Garage, is retiring effective August 1, 2016 after having been with Mayfield Schools since April, 2011. We want to express our appreciation for his many years of excellent service and extend best wishes.

**D. CLASSIFIED - SUBSTITUTES**

Amanda	Good	Secretarial Substitute
Brenda	Razum	Bus Driver Substitute
Dianne	Rierner	Food Service Substitute
Erma	Pinkney (Garrett)	Food Service Substitute

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

**4. TREASURER'S REPORT**

***Board Action: 2016-107***

**A. FINANCIAL TRANSACTIONS**

The Mayfield Board of Education approved the following financial transactions/recommendations:

**1. TRANSFERS:**

From Fund/ SpCC	To Fund/SpCC	Amount
003-000 (Perm Improv)	002-0342 (Hort Center)	\$36,582.82
<i>To cover the Horticulture Center Debt Service</i>		

From Fund/ SpCC	To Fund/SpCC	Amount
001-000 (General Fund)	300-0201 (Athletic Fund)	\$60,000.00
<i>To provide financial support to the athletic program</i>		

From Fund/ SpCC	To Fund/SpCC	Amount
001-000 (General Fund)	035-1050 (Term Benefits)	\$200,000.00
<i>To offset termination/retirement related benefits</i>		

From Fund/ SpCC	To Fund/SpCC	Amount
001-000 (General Fund)	003-000 (Perm Improv)	\$440,000.00
<i>To provide principal &amp; interest payments related to Mayfield innovation debt service</i>		

From Fund/ SpCC	To Fund/SpCC	Amount
001-000 (General Fund)	009-0017 (USSF Gates Mills)	\$2,018.51
<i>To offset uncollected or uncollectible fees at Gates Mills Elementary</i>		

From Fund/ SpCC	To Fund/SpCC	Amount
001-000 (General Fund)	009-0024 (USSF Lander)	\$12,708.88
<i>To offset uncollected or uncollectable fees at Lander Elementary</i>		

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		Amount
From Fund/ SpCC	To Fund/SpCC	
001-000 (General Fund)	009-0041 (USSF Millridge)	\$4,426.08
<i>To offset uncollected or uncollectable student fees at Millridge Elementary</i>		

		Amount
From Fund/ SpCC	To Fund/SpCC	
001-000 (General Fund)	009-0066 (USSF Middle Sch)	\$12,632.03
<i>To offset uncollected or uncollectable student fees at Mayfield Middle School</i>		

		Amount
From Fund/ SpCC	To Fund/SpCC	
001-000 (General Fund)	012-0000 (Wildcat S&F )	\$50,000.00
<i>To provide capital expense support to the Wildcat Sport &amp; Fitness Facility</i>		

		Amount
From Fund/ SpCC	To Fund/SpCC	
001-000 (General Fund)	516-1584 (Part B IDEA FY15)	\$2,074.57
<i>To cover an expenditure applied to a prior year grant for which funds from the Ohio Department of Education are no longer available. The expenditure in question is also applicable to the General Fund and therefore a transfer is required to resolve the current year deficit.</i>		

**2. RECEIPT CLASSIFICATION:**

		Amount
From Fund/ SpCC	To Fund/SpCC	
001-000 (General Fund)	300-0202 (Athletic R&I)	\$118,759.30
001-000 (General Fund)	300-0211 (Arts R&I)	\$118,750.00

*Request the Mayfield Board of Education to classify these otherwise General Fund receipts into both the Athletic and Arts R&I Funds.*

**3. ADVANCES OUT:**

				<u>ADVANCE</u>	
<u>FUND</u>	<u>SPCC</u>	<u>FUND NAME</u>	<u>TYPE</u>	<u>ACCOUNT CODE</u>	
				<u>IN/ (OUT)</u>	
001	0000	GENERAL FUND	Expense	001-7410-920--925	<b>(579,696.57)</b>
011	0800	EXCEL TECC - HORT	Receipt	011-0800-5210	44,149.16
499	1639	PARENT MENTOR FY16	Receipt	499-1639-5210	6,428.48
516	1684	PART B IDEA (6B) FY16	Receipt	516-1684-5210	258,738.31
524	1685	PERKINS FY16	Receipt	524-1685-5210	64,503.02
551	1681	TITLE III, IMMIG FY16	Receipt	551-1681-5210	715.75
551	1686	TITLE III, LEP FY 6	Receipt	551-1686-5210	7,175.09
572	1687	TITLE I FY16	Receipt	572-1687-5210	138,086.20
590	1691	TITLE IIA FY16	Receipt	590-1691-5210	21,288.40
599	1693	FY6 WIA	Receipt	599-1693-5210	38,612.16

*To advance funds from the General Fund (001-000) to cover both end of year financial deficits pursuant to the Ohio Compliance Supplement as well as budgetary deficits to assist with the transition to the new MUNIS accounting software with a GO LIVE date of 07/01/16.*

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**4. RETURN OF ADVANCES:**

<u>FUND</u>	<u>SPCC</u>	<u>FUND NAME</u>	<u>TYPE</u>	<u>ACCOUNT CODE</u>	<u>ADVANCE</u>
					<u>IN / (OUT)</u>
001	0000	GENERAL FUND	Receipt	001-0000-5220	429,557.42
011	0800	EXCEL TECC - HORT	Expense	011-0800-7420-922-925	(89,825.95)
499	1539	PARENT MENTOR FY15	Expense	499-1539-7420-922-925	(824.95)
516	1584	PART B IDEA (6B) FY15	Expense	516-1584-7420-922-925	(166,286.16)
524	1585	PERKINS FY15	Expense	524-1585-7420-922-925	(30,171.36)
551	1581	TITLE III, IMMIGRANT FY15	Expense	551-1581-7420-922-925	(3,282.90)
551	1586	TITLE III, LEP FY15	Expense	551-1586-7420-922-925	(3,193.49)
572	1587	TITLE I FY15	Expense	572-1587-7420-922-925	(57,285.09)
590	1591	TITLE IIA FY15	Expense	590-1591-7420-922-925	(7,588.32)
599	1593	FY15 WIA	Expense	599-1593-7420-922-925	(71,099.20)

*To repay advances from the prior fiscal year that were approved on 6-30-15 to cover end of year deficits at that time.*

Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

**5. OTHER TREASURER'S BUSINESS**

**A. PETTY CASH - 2016-17**

***Board Action: 2016-108***

The Mayfield Board of Education approved the following Petty Cash and Change Funds for the 2016-2017 fiscal year.

<b>LOCATION</b>	<b>AMOUNT</b>
High School Athletics	\$2,000.00
Excel TECC Office	\$100.00
Excel TECC Cosmetology	\$100.00
Excel TECC Environmental Education Office	\$100.00
Central Office	\$500.00
Lunchroom	\$700.00
Technology/Media Services	\$300.00
Middle School Office	\$500.00
Middle School Athletics	\$100.00
Center School Office	\$200.00
Millridge School Office	\$100.00
Millridge Center Hearing Impaired Office	\$100.00
Gates Mills School	\$50.00
CEVEC Office	\$200.00
Curriculum Office	\$200.00
Wildcat Sport & Fitness	\$500.00

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Motion by George J Hughes, second by Al Hess.  
Final Resolution: Motion Carries  
Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

**B. 2015-16 FINAL AMENDED APPROPRIATIONS -- Att. #1**

***Board Action: 2016-109***

The Mayfield Board of Education approved the permanent appropriations for the fiscal year ending July 1, 2015 to June 30, 2016 in the total amount of \$111,375,558.35 and with a General Fund appropriation of \$64,125,509.09 and in accordance with specific details as found in Att. #1.

Motion by James Teresi, second by Al Hess.  
Final Resolution: Motion Carries  
Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

**C. 2016-17 TEMPORARY APPROPRIATIONS -- Att. #2**

***Board Action: 2016-110***

The Mayfield Board of Education approved the temporary appropriations for the fiscal year ending July 1, 2016 to June 30, 2017 in the total amount of \$30,790,288.00 with a General Fund appropriation of \$16,910,258.00 and in accordance with specific details as found in Att. #2.

Motion by James Teresi, second by George J Hughes.  
Final Resolution: Motion Carries  
Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

**D. UNIFORM DEPOSITORY ACT - INTERIM & ACTIVE FUND ESTIMATES - Att. #3**

***Board Action: 2016-111***

The Mayfield Board of Education approved the interim and active fund estimates in conjunction with ORC 135.01 to 135.02 and instruct the Treasurer to solicit depository proposals for the period June 30, 2016 to and including July 20, 2016 with further covenants found in Att. #3.

Motion by George J. Hughes, second by James Teresi.  
Final Resolution: Motion Carries  
Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

**E. FINANCIAL STATEMENT REVIEW SERVICES - AUDITOR OF STATE OF OHIO -- Att. #4.**

***Board Action: 2016-112***

The Mayfield Board of Education approved financial statement review services from the Auditor of State of Ohio (LGS) for the period July 1, 2015, June 30, 2016 with further information found in Att.#4.

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Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

**F. SERVICE AGREEMENT - LAKE-GEAUGA COMPUTER ASSOCIATION - Att. #5**

***Board Action: 2016-113***

The Mayfield Board of Education approved the software support services agreement with Lake-Geauga Computer Association with a total cost of \$31,176.40 for the period July 1, 2016 through June 30, 2017 with further information as found in Att. #5.

Motion by Al Hess, second by James Teresi.

Final Resolution: Motion Carries

Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

**6. OTHER BUSINESS**

**A. RESCISSION OF BOARD POLICIES 2452, 2460.03, & 5330.03 -- Att. #6**

***Board Action: 2016-114***

The Mayfield Board of Education rescinded its recent adoption of policies 2452, 2460.03, & 5330.03 on May 18, 2016 upon advice of its policy consultant (NEOLA) to further review and make technical & structural revisions to the content. Att. #6.

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

**7. ADJOURNMENT**

***Board Action: 2016-115***

The Board approved to adjourn meeting at 12:57 p.m.

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Sue Groszek, Al Hess, George J Hughes, James Teresi

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_  
Ms. Sue Groszek, President

Attest: \_\_\_\_\_  
Mr. Scott Snyder, Treasurer

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